

**Canadian Association for Underwater Science  
2011 Annual General Meeting  
Canadian Centre for Inland Waters  
Burlington, Ontario  
MINUTES 27 May, 2011**

1. Opening of the Meeting 1325h:  
16 Members present: [insert list from attendance sheet]
2. Verification of Quorum:  
7 voting Members present: [insert list from attendance sheet]
3. Nomination of a Secretary and a President of the Meeting.  
President : Sherri Ferguson  
Proposed by : Paul Boissinot  
Seconded by : Jeremy Heywood  
Secretary : Bruce Hatcher  
Propose by : Sherri  
Second by : Paul  
Carried unanimously
4. Lecture and adoption of the Agenda.  
Proposed by : Jeremy  
Seconded by : John Lindley  
Carried unanimously
5. Adoption of the Minutes of the AGM of May 28, 2010.  
Minutes had been circulated to Members prior to meeting, and extra copies were provided at the meeting with time provided to read them.  
Proposed by : Jeremy  
Seconded by : Jeffrey Gallant  
Carried unanimously
6. Presentation and adoption of the financial statement for the 2011 fiscal year.  
Income and Expenses are described. A net balance of \$68.32 is reported.  
Proposed by : John  
Seconded by : Sherri  
Carried unanimously

There was discussion of the precarious financial situation of the Association. It was acknowledged as an impediment to timely progress on the work of the CAUS. Several Members made suggestions to increase income.

MOTION: The CAUS raise the Institutional Membership fee from \$250./ year to \$1000./ year

Proposed by : Bruce

Amended MOTION: The CAUS raise the Institutional Membership fee from \$250./ year to \$350./ year

Proposed by: Paul

Seconded by : John

Votes for: 6. Votes against: 1. Carried.

7. Nomination of an accountant for book verification.

This was discussed and it was determined that there was not a requirement to have the accounts audited by an accountant.

8. Annual reports of the board of Committees

Standards Committee: reports 16 proposed changes to the Standard.

Adoption of revised Standard.

MOTION: to present all of the proposed changes at once and determine their adoption by a single motion.

Proposed by : Tom

Seconded by : Sherri

Carried unanimously

Sect. 3.1.5.2 – include definition in the first paragraph of this section.

Sect. 3.2.2.6 – replace “demonstrated proficiency” with “certified”.

Sect. 3.2.3.1 – remove clause (a).

Sect. 3.2.3.1 – reward to exclude special modes and systems.

Sect. 3.2.3.2 – revise to read “... log 25 scientific dives or demonstrate equivalent. Remove rest of paragraph.

Sect. 3.4 – add statement requiring a minimum 3 person crew on all scientific dive sites.

Sect. 3.4 – insert a new sub-section describing the requirements for a Surface Safety Attendant

Sect. 3.1.4.2 – replace “CEO” with legal signing officer”

Sect. 3.1.5.3 & 3.2.1.2 – add requirement for reporting of a change in health or medication.

Sect. 5.3 – specify current CSA z 180.1-00 Standard as 6 months.

Sect. 5.4 (d) – change to “...fit securely to a harness.”

Sect. 3.2.3 – add a new category “Scientific Aquarium Diver”

Sect. 6.6 remove requirement for a snorkel from the required equipment list.

Sect. 6.6 add a whistle or audio signalling device to the list of required equipment.

Sect. 5.1 & 6.7 – cross reference visual inspection of cylinders.

MOTION: Adopt all 16 revisions to the CAUS Standard.

Proposed by : Bruce

Seconded by : Jeremy

Carried unanimously

MOTION: A draft of the changes to be sent to all Members, who will have 2 weeks in which to provide further comment.

Proposed by : Bruce

Seconded by : Jeremy

Carried unanimously.

Membership Committee

MOTION: each Member Institution must provide an individual to serve on a CAUS Committee.

Proposed by : Sherri  
Seconded by : Paul  
Carried unanimously.

MOTION: Create a "Pending" status for Institutional Memberships.

Proposed by : Sherri  
Seconded by : Jeffrey  
Carried unanimously.

MOTION: The Membership Committee will draft a proposal for a self-auditing system of CAUS Members compliance with the Standard.

Proposed by : Jeffrey  
Seconded by : Tom  
Carried unanimously.

#### 9. Modifications to the By-Laws.

##### Sect. 04.01 Officers & Officials

MOTION: if .... [insert text from Jeffrey or Paul]

Proposed by : Paul  
Seconded by : Sherri  
Carried unanimously.

##### Sect. 04.05 Officers & Officials

MOTION: allow president to serve more than two terms [insert text from Jeffrey or Paul]

Proposed by : Paul  
Amended by : John  
Seconded by : Sherri  
Carried unanimously

MOTION: replace "councillor" with "advisor" and "years" with "terms" [insert text from Jeffrey or Paul]

Proposed by : Paul  
Amended by : Jeremy  
Seconded by : Sherri  
Carried unanimously

##### Sect. 04.07 Duties of Secretary

MOTION: add "he/she may delegate..." [insert text from Jeffrey or Paul]

Proposed by : Paul  
Amended by : Sherri  
Seconded by : Bruce  
Carried unanimously

#### 10. Election of Board members.

Position : President

Nomination : Paul  
Proposed by : Sherri  
Seconded by : John  
Accepted by Nominee.  
Elected by acclamation.

Position : Vice President / Past President

Nomination : Sherri  
Proposed by : Jeffrey  
Seconded by : Jeremy  
Accepted by Nominee.  
Elected by acclamation.

Position : Treasurer

Nomination : Jeremy  
Proposed by : Sherri  
Seconded by : John  
Accepted by Nominee.  
Elected by acclamation.

Position : Secretary

Nomination : Jeffrey  
Proposed by : Sherri  
Seconded by : Jeremy  
Accepted by Nominee.  
Elected by acclamation.

Position : Executive at Large

Nomination : John  
Proposed by : Sherri  
Seconded by : Paul  
Accepted by Nominee.  
Elected by acclamation.

Position : Executive at Large

Nomination : Bruce  
Proposed by : Sherri  
Seconded by : Tom  
Accepted by Nominee.  
Elected by acclamation.

Position : Chair of Standards Committee

Nomination : Jeremy  
Proposed by : Sherri  
Seconded by : Paul  
Accepted by Nominee.  
Elected by acclamation.

Position : Chair of Emergency Committee

Nomination : Sherri  
Proposed by : Bruce  
Seconded by : Jeffrey  
Accepted by Nominee.  
Elected by acclamation.

Position : Chair of Membership Committee

Nomination : Jeffrey  
Proposed by : Sherri

Seconded by : Jeremy  
Accepted by Nominee.  
Elected by acclamation.

Position : Chair of Meetings Committee

Nomination : Tom  
Proposed by : Sherri  
Seconded by : John  
Accepted by Nominee.  
Elected by acclamation.

12. Date of next (2012) AGM: St. John's Newfoundland. May 2012 date to be determined by host institution  
2013 AGM: Quebec (Joint meeting with DFO and EC). 24-25 May 2013.

13. MOTION to Adjourn 1445h.  
Proposed by : Bruce  
Seconded by : John  
Carried unanimously.